

MASTER

CERTIFICATE 3 ROSTER

RN ON CALL	DIANA	LIZ	LIZ	SHAY	SHAY	DIANA	DIANA
FEBRUARY 2016	Service Provided	WED 15	THURS 16	FRI 17	SAT 18	SUN 19	MON 20

MORNING RUN

CAVES BEACH

WALL, BARRY	P/C/ Meal Prep/Insulin	KERRIE ANN 8-9	SHARON 8-9	KERRIE ANN 8-9	LAUREN 8-9	LAUREN 8-9	MICHELLE 8-9	SHARON 8-9	19 Tasman Court PH: 0407 712 767 / 4971 2767
	Domestic Assistance	KERRIE ANN 9-1130							
	Laundry	KERRIE ANN 9-1130							
	Shopping			KERRIE ANN 9-10	< Shopping fortnightly due 3/3				

GWANDALAN

HUBBARD, GLORIA	Personal care	KYLIE 845-915	SHARON 915-945	SHARON 850-920	-----	JANICE 10-1030	SHARON 915-945	21 Bay Vista Way Ph: 4976 3138
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SUMMERLAND POINT

MEADE, JOAN	Personal care	KYLIE 930-10	SHARON 950-1020	SHARON 935-1005	JANICE 1110-1140	LUCY 11-1130	JANICE 1040-1110	SHARON 10-1030	18 Tradewinds Ave Ph: 4976 3870
SIMMONS, SHIRLEY	Personal care	SHARON 7715-745	SHARON 7-730	JANICE 1115-1145				27 Muraban Rd Ph 4972 5446	

CHAIN VALLEY BAY

WOODLAND, BETTY VHC **Personal care** ----- SHARON 1015-1045 ----- JANICE 1155-1225 ----- U191/2 Mulloway Rd Ph: 4358 1982

LAKE MUNMORAH

BOYD, MARIE	Personal care	SHARON 8-830	SHARON 1040-1110	SHARON 805-835	JANICE 1150-1220	LUCY 1140-1210	JANICE 1235-105	JESS 10-1030	41 Acacia Ave Ph: 4358 3803 Please contact judy boyd if any changes for mrs boyd 43-5841!
	ATTENTION STAFF: All communication must be with Mrs Boyd's daughter, Judy, on 4358 4159.								

MANNERING PARK

[illegible]

DOYALSON NORTH

JONES, MARJORIE	Cream on toes KYLIE 1015-1030	SHARON 11-1115	JANICE 115-130	166/150 Tall Timbers Rd Ph: 4358 4938
	*Gate code 941#			

BUFF POINT

CRAWFORD, KEN	Personal care	KYLIE 1045-1115	SHARON 1130-12	KYLIE 115-145	80 / 314 Buff Point Ave 4399 0150				
MARCHBANK Ronald	Personal care	LYNETTE 930-945	ANN 1015-1030	ANN 8-815	LYNETTE 830-845	LYNETTE 930-45	LYNETTE 930-945	LYNETTE 930-945	3 Kobada Ave Ph: 4390 9773
PIGGINS, JOYCE	Personal Care	Hosp	Hosp	Hosp	2 Mundara Cl Ph :4390 3468				
Please enter Mrs Piggins house via the right hand side through the gate Thanks									

Mr Wooley has a rash under his belly tue thur sat and can we please clean the area and apply more cream and a clean towel. Thankyou
Kerrie Mr Wooley is only needing a tue from you every second week with the second worker starting as off the 23/11 Thanks.

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MORNING RUN

LAKE HAVEN

DAFT, NATALIE	Toileting	KERRIE 7-8 no second worker	BARBARA 7-8 no second worker	KERRIE 7-8 no second worker	LAUREN 645-730 no second worker	KERRIE 7-8 no second worker	BARBARA 7-8 no second worker	SHARON 645-730 no second worker	9 / 2-4 Megan Cl Ph: 0421 728 344
DAFT, NATALIE	Toileting	KYLIE 1130-12 SHARON	JESS 1115-1145 BARBARA	JANICE 12-1230 BARBARA	JANICE 1230-1 LAUREN	LAUREN 1115-1145 KERRIE	KYLIE 1230-1 LAUREN	JESS 11-1130 BARBARA	
DAFT, NATALIE	Respite/Shopping/Domestic	SHARON 9-330 SHARON 9-330	BARBARA 945-315	BARBARA 10-130	LAUREN 1145-2	LAUREN 10-12	LAUREN 10-130	BARBARA 9-1230	
DRISCOLL GAVIN	Meds/ P/C Tues/Thur/Sat	KYLIE 730-745	BOB 0925-1010	KERRIE 830-845	LYNETTE 9-945	LAUREN 930-945	BOB 10-1015	LAUREN 10-1045	1 / 26 Christopher Cr Ph: 4393 5513/ 0484757179

CHARMHAVEN

KANWAL

FLANAGAN, IRIS	Personal care P/C Services between 10-11am	JANICE 1030-11	VERA 1130-12	BARBARA 930-10	1 / 31 Heritage Dr Ph: 4393 5637
MCGANNON, GREGORY	Personal Care	JANICE 1110-1140	VERA 1215-1245	BOB 1150-1220	34 Wahroonga Rd Ph: 43081 065

WOONGARRAH

HARRIS, TYRAN	Personal Care	VERA 745-9	VERA 8-915	VERA 730-845	90 Mataram Rd Ph: 4393 2475				
MOFFATT, JAN	Get out of bed/ P/C	JESS 9-11	JESS 9-11	KERRIE 9-11	LAUREN 930-1130	KERRIE 9-11	KYLIE 930-1130	KERRIE 9-11	6 Begonia Pl Ph: 0452 120 452

JILLIBY

SAWER, BLAIR	Personal care	no vis 15/2	BARBARA/VERA 830-930	KIM PLATT/VERA 630-730	KIM PLATT/KELLY 630-730	////////// JANICE 815-915	2 Burlington Ave Ph: 4352 3673 / 0411 218 289
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TUGGERAWONG

BELL, BETTY	Personal care	JANICE 12-1230	JANICE 1240-110	BARBARA 1230-1	262A Tuggerawong Rd Ph: 43922773/0407955491
		* Please provide service between 11am and 1pm.			

HAMLYN TERRACE

MACARDLE, MAURIEL	Personal Care	Must be before 10am				181/19 Minnesota Rd Daughter Helen 0409 613 341 Palm Springs Mobile Home Village
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WATANOBBI

BACKERO JOSEPHINE	Get out of bed/ P/C	JANICE 7-930	JANICE 7-930	JANICE 7-930	JANICE 7-930	JANICE 7-930	JESS 7-930	5 Kiah Way Ph: 4351 2203
BACKERO JOSEPHINE	Transport			JANICE 7-930	JANICE 7-930	JANICE 7-930	JESS 7-930	
BACKERO JOSEPHINE	Domestic Assistance		JANICE 930-130	no vis 17/2				

WYONG

DAYMOND, RITA VHC	Personal Care	JANICE 945-1015	JANICE 945-1015	BARBARA 1005-1035	4 Ingram St Ph :4352 1257
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MORNING RUN

Chittaway Bay

BOX, Darren	NDIS	Personal care / Breakfast	ASHLEIGH 8-930	HAILEY 8-930	Chittaway Bay, 16A Kinsey Cr Ph: 4389 7431 Mobile: 0431 839 155
Services must be provided from 8am to 9.30am. These times are not to change.					

BERKELEY VALE

McNEE Kay	Personal care	MEL 910-940	HAILEY 730-8	MEL 12-1230	4 Ronda Cl Ph: 4388 2054
NICHOLL, MAY	Personal care	hosp	hosp	hosp	Berkeley Vale, Unit 149 Berkeley Village 15 Lorraine Ave Ph: 4388 5798 / 0432 204 318 (Jan)
*Please note that Mrs Nichols is back at her previous address in Berkeley Village.					

SHELLEY BEACH

ELLISS, GLADYS	Personal care/ Meds	MEL 735-805	KIM PAGE 1010-1025	KIM PAGE 955-1025	HILARY 10-1015	HILARY 1015-1030	MEL 1010-1040	MEL 920-935	5 Shelley Beach Rd Ph: 4332 9288
*Friday 7.30am visits, client gets picked up by bus at 8.30am									

LONG JETTY

DONNELLAN, MAUREEN	VHC	Personal Care	MEL 1055-1120	KIM PAGE 1130-12	MEL 935-1005	2 / 11 Watkins St Ph: 4334 6492			
please make Mrs Donnellan's visit around 10am Thanks									
PIKE, DOROTHY	Personal care / Meds	MEL 945-1015	KIM PAGE 830-845	KIM PAGE 1210-1240	HILARY 930-945	HILARY 950-1005	MEL 9-930	MEL 940-955	53A McLachlan Ave Ph: 4333 1930
am visit now personal care / medication prompt / encouragement of cup of tea and toast									
Mon, Wed, Fri - Personal Care - Thurs, Sat, Sun, Tues - Welfare Check									
WEST, JOHN	Personal care	MEL 810-840	KIM PAGE 1120-1150	KIM PAGE 1030-11	HILARY 850-920	HILARY 910-940	MEL 1040-1110	MEL 1030-11	2 Trudy Close Ph: 4332 7751
Please provide services every Thursday Before 9am									
WILLIAMS, ROSINA	Personal care	MEL 1020-1050	KIM PAGE 11-1115	KIM PAGE 11-1130	HILARY 1030-11	HILARY 1040-1140	MEL 1115-1145	MEL 1005-1020	52 McLachlan Ave Ph: 4332 3536
Visits back in place for this weekend only at this stage									

THE ENTRANCE

BAKER, ATHURS	Personal care	KIM PAGE 9-930	HILARY 11-1145	MEL 1110-1140	11 Willow Street Ph: 4333 9509
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BATEAU BAY

BENTLEY, NOELENE	Personal Care	MEL 840-910				MEL 730-8	BARBARA 8-830	Bateau Bay, 7 Pheasant Ave Ph: 0409 230 351 (Daughter-In-L	
Must Be Between 8am and 10.30am									
LEWIS, MARIE	Personal care					MEL 8-830		26 Point Street Ph: 4332 0745	
MCCARTHY, JOAN	key lock code	Meds/ prompt P/C, breakfast	MEL 715-730	KIM PAGE 945-10	KIM PAGE 935-950		MEL 840-855	BARBARA 835-850	12 Castlebeagh Cres Ph: 43344247
To all staff going to Mrs Mccarthy Please Prompt her to change her colostomy bag daily and insure she has it on correctly Thanks.									

WAMBERAL

SKINNER, KATHLEEN	Personal care	JANELLE 7-730	JANELLE 645-715	JANELLE 645-715	JANELLE 7-730	JANELLE 7-730	23 Hayden Rd Ph: 4388 3901
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MORNING RUN

GREEN POINT

DONNELLY, MURIEL VHC last on run	Personal Care	LISA 1230-1		KRISTINE 1130-12		respite until 5/3		GREEN POINT 160 Avoca Dr Ph: 4369 7642
								The Orchards Retirement village

WYOMING

ATWELL-HARRIS, Donald VHC	Personal care	LISA 8-830	KRISTINE 925-955	LAUREN 805-835	HILARY 12-1230	HILARY 1130-12	KRISTINE 10-1030	KIM PLATT 8-830	Unit 406 Henry Kendall Serviced Apartments 9 Kalawarra Rd Ph: 4323 3205
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NARARA

BURGESS, ERIC	Personal care/ Stockings	LISA 715-745	JANELLE 725-735	LAUREN 9-930	HILARY 820-835	HILARY 830-845	KRISTINE 910-940	KIM PLATT 730-745	12 / 8 McLennnen St Ph: 4329 2899
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LISAROW

GRIFFITH, PAMELA	Personal care	LISA	KRISTINE 9-915	LAUREN 715-745	HILARY	HILARY	KRISTINE 8-830	KIM PLATT 835-845	49/15 The Ridge Way Rd Ph: 4328 8149
		Mrs Griffith is now daily Thanks							

JIM , CASEY	Please put on ted stockings Between 7-10am	JANELLE 815-830	KRISTINE 840-855	LAUREN 840-855	HILARY 8-815	HILARY 810-825	KRISTINE	KIM PLATT 710-725	57/15 The Ridge Way Ph: 4328 8157
							*Mon - please ring before you go		

EAST GOSFORD

KARIONG

BUTLER, ELLA	Personal Care	HOSP	HOSP	HOSP	HOSP	HOSP	HOSP	HOSP	6 Simpson Cl Ph: 4340 1649
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WOY WOY

LESLIE JOHN	Personal care	LISA 1020-1050	JANELLE 130-2	LAUREN 1115-1145	HILARY 1-130	HILARY 1230-1	KRISTINE 1-130	HILARY 1245-115	66 Robin Cr Ph: 4341 8232
LOCK, KATHLEEN	Personal Care						KRISTINE 215-245		1/57 Rawson Rd Ph: 4341 8790
THOMAS, William	Personal care 45min visit		KRISTINE 1020-1050					HILARY 840-910	95 Paton Street Ph: 4341 4856 Neighbour Ventry 0404 031 963
		* Mr Thomas' services need to be provided between 9 and 930. Thank You. Also if you are any earlier than the time can you please contact the neighbour Thanks . * If you have any problems gaining access to the home, or Mr Thomas declines services, please see the neighbour in number 93. Thank You.							

DAVISTOWN

PATTERSON, ROBERT	Personal care	LISA 11-1130		LISA 330-4		LISA 330-4		137 Malinya Rd Ph: 4369 1241
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ETTALONG BEACH

GIBBINS, DOROTHY VHC	Personal care	hosp till further notice		hosp till further notice		hosp till further notice		E92 Karingi Street Ph: 4342 5160
		Attention Staff: Mrs Gibbins may decline shower. If this happens, please contact daughter Maree on 0415 935 725, who will speak to her mother.						
HOUGHTON, KEVIN	Personal Care	LISA 1145-1215		KRISTINE 1215-1245		KRISTINE 1210-1240		35 Uligandi St Ph: 4344 4389
		Can we please do Mr Houghton's shower*s before 1130am if this can't happen can you please call the client Thanks						

PEARL BEACH

CORDNER, BETTY VHC	Personal care	LISA 930-10		LAUREN 1030-11		KRISTINE 1045-115		8 Cornelian Rd Ph: 4344 2370
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BLACKWALL

WHEATLEY, WILLIAM	Personal care	LISA 845-915		LAUREN 950-1020		KRISTINE 1130-12		297 Blackwall Rd Ph: 4342 9838
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Afternoon Clients - North

SAWER, BLAIR 4-5PM	Personal care	no vis 15/2	JANICE/BRON 4-5	KIM PLATT/VERA 4-5	-----			KELLY/KIM PLATT 4-5	BRON/JANICE 4-5	Jilliby, 2 Burlington Ave Ph: 4352 3673 / 0411 218 289
COLLETT, KATHLEEN	Personal Care	JESS 430-5	-----		JANICE 430-5	-----			KERRIE 415-445	Mardi, 50 Green Close Ph: 4351 2681 / 0415 848 006 (Brother,
GIBSON, THOMAS	Betadine on scalp	Hosp	Hosp	Hosp	Hosp	Hosp	Hosp	Hosp	Hosp	Wyongah,168 Tuggerahwong Rd Ph: 4392 1519
		* Mr Gibson's services need to be provided between 4 and 5pm. Thank You. Also please ensure Mr Gibson takes his pm Meds .. * Mr Gibson is now a half hour daily visit. 15 minutes Betadine on scalp, the other 15 mintues please heat a frozen meal up, and ensure he eats his dinner. Thank you.								
FLINTOFT, Shane	Personal Care	no vis until notify	no vis until notify	no vis until notify	no vis until notify	no vis until notify	no vis until notify	no vis until notify	no vis until notify	Halekulani, 1 / 174 Sunrise Ave Ph: 0401 719 137
	Services Only To Be Rostered Up To And Including 24 February. Allianz to give the go ahead if longer service time is approved. ALL STAFF ARE TO HAVE A HANDOVER FROM DIANA EEN BEFORE PROVIDING SERVICES FOR THE FIRST TIME.									
GODDARD, BRADLEY	Personal care	LUCY 410-440	JANICE 515-545	KIM PLATT 510-540	-----			LUCY 4-430	JESS 430-5	Kanwal 54 Walker Ave Ph: Dad - Jeff 0415 125 109
DRISCOLL, GAVIN	Medication Prompt	JESS 520-535	JANICE 630-645	LAUREN 445-5	JANICE 420-435	KERRIE 515-530	KERRIE 530-545	KERRIE 440-455	Lake Haven, 1 / 26 Christopher Cr Ph: 4393 5513	
STANFORD, MICHELLE	Personal care	-----			LUCY 11-12	LUCY 1230-130	-----			*pick up roster for Mr Driscoll Blue Haven, 8 Maheno Ave Ph: 0407641028
LESLIE, MARJORIE	Medication Prompt	JANICE 430-445	JANICE 6-615	JANICE 640-655	JANICE 540-555	KERRIE 445-5	LAUREN 3-315	KERRIE 510-525	1/34-36 Gascoigne Rd Ph: 43922 454	
LEWIS, CHARLES	Creams	JESS 540-555	LAUREN 315-330	MICHELLE 5-515	JANICE 4-415	KERRIE 535-550	KERRIE 5-515	KERRIE 415-430	Gorokan, 52 Dalnott Rd Ph: 4392 8535	
MILES, WILLIAM	Bed Bath	LUCY 450-520	JESS 430-5	JANICE 520-550	KELLY 430-5	KELLY 430-5	KIM PLATT 515-545	JESS 515-545	28 Maitland St Ph: 4397 1354	
O'KANE, EILEEN	Personal Care	no visit till notified	no visit till notified	no visit till notified	no visit till notified	no visit till notified	no visit till notified	no visit till notified	Toukley, 8 Peel St Ph: 4396 4499	
WALL, BARRY	P/C/ meal prep / insulin	SHARON 4-545	LAUREN 4-545	KERRIE ANN	LAUREN 4-545	LAUREN 4-545	LAUREN 4-545	SHARON 4-545	Caves Beach, 19 Tasman Court PH: 0407 712 767 / 4971 271	
	*Wed PM: 445-5pm bring in washing									

Afternoon Clients - South

COOK, CECILA	Personal care	KIM PAGE 230-3	HAILEY 345-415	HAILEY 230-3	-----			HAILEY 3-330	KIM PAGE 230-3	Berkeley, Vale 9 Kilkenny Pde Ph: 4388 2713
ELLISS, GLADYS	Medication Prompt	KIM PAGE 420-435	KIM PAGE 4-415	KIM PAGE 430-445	JANELLE 535-550	JANELLE 535-550	BARBARA 4-415	KIM PAGE 430-445	Daughter Sue 0410 788 043 Shelley Beach, 5 Shelley Beach Rd Ph: 4332 9288	
PIKE, DOROTHY	Medication Prompt	KIM PAGE 310-325	KIM PAGE 3-315	KIM PAGE 5-530	JANELLE 510-525	JANELLE 510-525	BARBARA 330-345	KIM PAGE 3-315	53A McLachlan Ave Ph: 4333 1930	
SKINNER, KATHLEEN	Applying Creams	KIM PAGE 340-410	KIM PAGE 4-415	BARBARA 3-330	-----			BARBARA 430-445	KIM PAGE 4-415	Wamberal, 23 Hayden Rd Ph: 4388 3901
WILLIAMS, ROSINA	Heat up a meal	no vis until 20/2	no vis until 20/2	-----				BARBARA 5-530	KIM PAGE 5-530	Long Jetty, 52 McLachlan Ave Ph: 4332 3536
	Visits are 15 to half hour for evening visit.									
BURGESS, ERIC	Remove stockings	HILARY 4-415	HILARY 4-415	KRISTINE	JANELLE 430-445	JANELLE 430-445	HILARY 515-530	KIM PLATT 2-215	Narara, 12 / 8 McLennnen St Ph: 4329 2899	
EVERS, JOYCE VHC	Hair Wash	-----			-----				KIM PLATT 115-145	Point Clare, 24 Wendy Dr Ph: 4322 6490
GRIFFITH, PAMELA	Personal care	HILARY 420-430	HILARY 330-340	KRISITNE 130-1340	JANELLE 5-510	JANELLE 5-510	HILARY 345-355	KIM PLATT 230-240	49/15 The Ridge Way Rd Ph: 4328 8149	

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Evening Clients

ALLWOOD, BRETT ALLWOOD, BRETT	Sleepover shifts Put into bed	JULIA KRISTINE	JULIA KRISTINE	JULIA KRISTINE	JULIA KELLY 530-7	JULIA KELLY 530-7	no vis 20/2 no vis 20/2	no vis 21/2 no vis 21/2	Morrisett Park, 30 Lakeview Rd 49736522
CARVILLE, COLIN 715-745	Personal care 2 workers	JESS 715-745 BOB 715-745	LAUREN 715-745 JESS 715-745	LAUREN 715-745 KIM PLATT 715-715	LAUREN 715-745 JANICE 715-745	KERRIE 715-745 JANICE 715-745	KERRIE 715-745 KIM PLATT 715-745	KERRIE 715-745 SHARON 715-745	U228/2 Evans Rd Ph: 4396 4683 Gate Code 5860#
DAFT, NATALIE	Toileting Toileting	JESS 6-7 JANICE 6-7	LAUREN 6-7 JESS 6-7	LAUREN 6-7 KIM PLATT 6-7	LAUREN 6-7 JANICE 6-7	KERRIE 6-7 JANICE 6-7	KERRIE 6-7 KIM PLATT 6-7	KERRIE 6-7 SHARON 6-7	Lake Haven, 9 / 2-4 Megan Cl Mobile: 0421 728 344
BACKERO Josephine	Personal care/ Put into bed	JANICE 7-9	JANICE 7-9	JANICE 7-9	HEIDI 7-9	HEIDI 7-9	LAUREN 7-9	JESS 7-9	Watanobbi, 5 Kiah Way Ph: 4351 2203
MOFFATT, JAN	Personal care/ Put into bed	JESS 8-830	JESS 8-830	LAUREN 8-830	-----	-----	KERRIE 8-830	KERRIE 8-830	Woongarrah, 6 Begonia Place Ph: 0452 120 452

Domestic / Shopping Assistance - When doing shopping for Clients, ensure cash only is used. If for some reason this is not possible, please contact the office for instructions.

ALLEN, MICHAEL	Cleaning	-----	Tues 1hr Weekly 11-12pm	-----	hosp	Umina Beach, 31 / 18 Neptune St Ph: 4342 5464
BARNES, KATHLEEN	Shopping - Take Client	NICOLE	-----	Thurs 2hrs Weekly	-----	Bateay Bay, 18 Curzon Ave Ph: 4333 1168
BARSLEY, WARREN	Shopping - Do For Client	-----	Tues 1.5hr Fortnightly Due 28/2	-----	no vis 21/2	The Entrance, 34 Gilbert St Ph: 4332 4242
COLLETT , KATHLEEN	Shopping/ cleaning	-----	Mon 1hr Weekly	LAUREN 145-245	-----	Mardi, 50 Green Close Ph: 4351 2681 / 0415 848 006 (Brother,
DAFT, NATALIE	Shopping - Take Client	no vis 15/2 no vis 15/2	Wed 6.5hrs Fortnightly Due 22/2	-----	-----	Lake Haven, 9 / 2-4 Megan Cl Mobile: 0421 728 344

*NATALIE MUST BE HOME BY 230PM FROM SHOPPING FOR TOILETING.

D-ELBOUX, MAMIE D-ELBOUX, MAMIE	Shopping - Do For Client Cleaning	-----	-----	Shopping - Thurs 1.5hrs Fortnightly Due 3/3 Cleaning - Mon 1.5hrs Fortnightly Due 27/2	-----	Toukley, 14 Norman St Ph: 4396 1695 Toukley, 14 Norman St Ph: 4396 1695
DAWSON, PAMELA	Shopping - Take Client	-----	no vis 16/2	Thurs 2hrs Weekly - 12.30pm to 2.30pm	-----	Ourimbah, 570 Ourimbah Ck Rd Ph: 43621023
HUBBARD, GLORIA 3pm	Cleaning	KERRIE ANN	-----	Wed 1.5hrs Fortnightly Due 1/3	-----	Gwandalan, 21 Bay Vista Way Ph: 4976 3138
LOCK, KATHLEEN 2pm	Cleaning	-----	-----	Mon 1.5hr Weekly	KRISTINE 215-345	Woy Woy, 1 / 57 Rawson Rd Ph: 4341 8790
MANSFIELD Betty	Shopping	-----	-----	Mon 1hr 15min Fortnightly Due 27/2	no vis 20/2	Wyongah, 25 Murrawal Rd Ph: 4393 1308
NEILSON, MILTON	Shopping - Take Client	-----	No Visit Until Notified	Occassional - 2 to 3 hours Pick Mr Neilson up at 10am from Aged Care Facility, and escort to Westfield Tuggerah for shopping, then return to Aged Care Facility	-----	Wyong Aged Care, 35 McPherson Rd Mardi Ph: 4353 1733
SMITH, NORMAN	Cleaning	no vis 15/2	-----	Wed 1.5hrs Fortnightly Due 22/2	-----	Lake Haven, 1/5 Sally Cl Ph: 4393 6160

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RESPITES

BRADBURY, MARK		KERRIE 1045-245	KRISTINE 1115-315	KERRIE 1145-345			KERRIE 1045-245	KERRIE 1130-330	East Gosford, 12 Carroll Ave Ph: 4322 1833, Tanya 040990861 Mobile for Mark 0418 660 774
BROWN, DANNY		ROBERT	STEPHANIE		STEPHANIE			STEPHANIE	Gorokan, 5 / 1-3 Grandview Ave
MELLIS Wayne			KIM PLATT 12-2		Weekly Thurs 2hrs Gym / Weekly Tues 4hrs Hydro Pool Berkeley Vale Private.			BOB	Lisarow, 1 / 101 Excelsior St Ph: 0438 292 495
ALLEN, MICHEAL					Tues - 3.5 Hours - 12pm to 3.30pm			HOSP	Umina Beach, 31 / 18 Neptune St Ph: 4342 5464
ALLWOOD, BRETT 930-7pm		JULIA	JULIA	JULIA	JULIA	JULIA	no vis 20/2	no vis 21/2	Morrisett Park, 30 Lakeview Rd 49736522
BAKER, ARTHUR					Weekly 3.5hr Mon 1230-4pm		BOB		The Entrance, 11 Willow Street Ph: 4333 9509
BARSLEY, WARREN			SHARON 1145-245 Mr Barsley is now 3 Hrs Respite Thanks .		Thurs -3 Hours Weekly				The Entrance, 34 Gilbert St Ph: 4332 4242
BROWN, EDWARD				KERRIE ANN	Weekly 1030-2pm				Bateau Bay, 24 Point St Ph: 43331 973
CARVILLE, COLIN		KIM PAGE Go all the way to the end and turn left.			Wed - 3.5 Hours - 10am to 1.30pm				Canton Beach, 228 / 2 Evans Ph: 4396 4683 Gate Code 5860#
DALY, Kevin	Call Client To Confirm			SHARON	Fri - 3.5 Hours - 1pm to 4.30pm				Halekulani, 132 Manoa Rd Ph: 4390 4026
HAYNES, DESMOND		MEL ****Please include ironing whilst providing respite to Mr Haynes. Thank You.			Wed - 3 Hours - 11.30am to 2.30pm				Budgewoi, 2 / 14 Cudgegong St Ph: 4399 2257
HERBERT, KEVIN	Male worker only	no vis 15/2			Wed Fortnightly due 22/2 11-1pm				Manering Park, 24 Vales Road Ph: 4359 1803
HUBBARD, GLORIA		KERRIE ANN			Wed - 3hrs - 12-3pm				Gwandalan, 21 Bay Vista Way Ph: 4976 3138
KELLY, JOHN			BOB		Thurs - 3.5 Hours - 11.30am to 3pm				Mannering Park, 64 Gymea Cr Ph: 4359 3380
LOCK, KATHLEEN		ANN 930-12			Wed 2.5hrs-930-12pm- Mon 1hr 330-430		KRISITNE 345-445		Woy Woy, 1/57 Rawson Rd Ph: 4341 8790
LENNOX, LARISSA	Transport/Shopping		cancel till notified		3HRS THURS AND TUES			cancel till notified SOCIAL SUPPORT	2 Sirius Ave Bateua Bay Ph: 0402 318 348
MILES, BEVERLEY					Tues 3.5 Hours 10.30 to 2pm			SHARON	Mardi, 1A Narrabeen Cl Ph: 4355 4463
MILES, WILLIAM				JENNIFER 930-1230	Fri - 10-1pm Weekly / Tues - 10 to 12.30			LUCY	Norah Head, 28 Maitland St Ph: 4397 1354
MURRAY, ELAINE	AM 1hr until 25/2 PM 1hr	HILARY 730-830 LISA 130-230	KRISITNE 8-830 HILARY 430-530	JANELLE 720-820 KRISTINE 130-230	HILARY 7-8 JANELLE 3-4	HILARY 7-8 JANELLE 3-4	HILARY 7-8 HILARY 415-515	HILARY 7-8 ELENA 230-330	Springfield, 18 Springfield Road
NAGEL, JUNE		AMANDA		AMANDA	Weekly 3hrs Wed and Fri 10-1pm				Long Jetty, 509 The Entrance Road
SCOTT, BRUCE			ANN 8-10		Weekly 3.5hrs Mon 8-930 and Thurs 8-10		ANN 8-930		San Remo, 7 Brava Ave Ph: 4399 1774
SHAY, LORNA			VERA		Thurs - 3.5 Hours - 12pm to 3.30pm				Gorokan, 112 Marks Rd Ph: 4392 6275 / 0477 352 336
SHENNAN, June			MICHELLE 1045-215		Thurs - 3.5 Hours - 1045am to 215pm				Blue Haven, 201 Bidwood Dr Ph:
SHEPHARD, ROBYN 11-3pm and 3-6pm		LYNETTE 10-5	KERRIE ANN 10-4	ANN 10-5	LYNETTE 10-5	LYNETTE 10-5	LYNETTE 10-5	LYNETTE 10-5	Norah Head, 8 Dyson Drive Ph: 4396 3986
SMITH, NORMA									Gosford, U13/92 John Whiteway Dr Ph: 4304 1245
STANFORD, Michelle 8.30am to 3.30pm		LUCY 9-4 PHYSIO: WED, FRI, TUES 12-3PM, THURS: SHOPPING	BRON 830-330	BRON 830-330			LUCY 830-330	BRON 830-330	Blue Haven, 8 Maheno Ave Ph: 0407641028
SWAN, MARIE			KIM PLATT		Thurs 930-1130am / Tues 930-1130am Hi girls if you are on Mrs Swan she has community nursing coming in to shower her now so DO NOT DO THE SHOWER			no vis until 3/7/17	Green Point: 241 Avoca Dr Ph: 4369 1801
TOAKLEY, JOHN	1130-430pm on the first Saturday of each Month Due 4 Mar				no vis 18/2				Kincumber: 16 Davies St Ph: 4369 2108
TWEEDIE, SHIRLEY					Fortnightly Tues - 3 Hours - 12.30pm to 3.30pm Due 28/2			no vis 21/2	Bateau Bay, 45 Bataan Cct Ph: 4332 0923

FEBRUARY 2016	Service Provided	WED 15	THURS 16	FRI 17	SAT 18	SUN 19	MON 20	TUES 21
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TRANSPORTS

BISARO ONA	Transport	no visit			KANWAL, 40 Pearce Rd William Cape Gardens Julie Daughter 0415 303 784		
KIBBY, MARJORIE	Transport						
PREST, COLLEN	Transport				no vis 23/8		Budgewoi , 8 Diamond Head Drive Ph:
		Please Transport Mrs Prest to an eye appointment at Wyong 16/8 pickup time is 1030am please return Mrs Prest home Thanks.					
MONTGOMERY, JAMES	Transport	BOB 11am			Hammond Care Eagle Cottage, 341 Terrigal Drive Erina		

ASSISTED SCHOOL TRAVEL

Ansell, Jade: Certificate 3 worker	KIM PAGE 730-930	LAUREN 730-930	KIM PAGE 730-930	Mon-Fri 0730-0930am	LAUREN 730-930	LAUREN 730-930	Killarney Vale, 26 Carlyn St Ph: 4388 2479, Vicki 0405 492 994
Hunter and Blair: Paediatric RN only	JOAN	JOAN	JOAN	Mon-Fri 7-9am and 3-5pm	JOAN	JOAN	
Miles, Alec: Paediatric RN only: week day	ANNA	ANNA	ANNA	Mon-Fri 9-3PM	KATHY	KATHY	

CAMPBELL, DAVID

CAMPBELL David <i>Clinical Team Member for contact</i>	SHAZ	SHAZ	LIZ	////////////////////////////////////	////////////////////////////////////	SHAZ	DIANA	Cooranbong, 8 Kuiters Close Ph: 0407 302 109 (Will- Fathe
0645-1600 - LEAD	KYLE 645-430	KYLE 645-430	MICHELLE 645-430	-----	-----	JESS 645-430	KYLE 645-430	
0800-1100	PHYSIO	PHYSIO	PHYSIO	-----	-----	PHYSIO	PHYSIO	Mobile phone supplied to house: 0475 696 062
1400-1630 - SECOND WORKER	JESS 2-4	JESS 2-4	JANICE 2-4	-----	-----	JANICE 230-430	JESS 2-4	
1645-2045	FAMILY	FAMILY	FAMILY	-----	-----	FAMILY	FAMILY	

PHYSIO WILL NOW BE CHARGING THE WHEEL CHAIR BATTERY. CAN ALL STAFF ENSURE THAT CHARGER IS TAKEN OFF IN THE AFTERNOON IF PHYSIO CHARGES DURING YOUR MORNING SHIFT.

DUE 1/3/17: PLEASE CHANGE FEED TUBE

ACTIVE OVERNIGHT SHIFT	.							
2045-0645	WENDY	TINA	WENDY	WENDY	TINA	TINA	TINA	Tuesday wendy one f/n tina the other

WEEKEND							
0700-0800	-----			FAMILY	FAMILY	-----	
0800-1000 - LEAD responsible for flushes, meds and feeds	-----			KYLE 8-10	KYLE 8-10	-----	
0800-0930 - SECOND WORKER	-----			MICHELLE 8-4	MICHELLE 8-915	-----	
1000-1400	-----			FAMILY	FAMILY	-----	
1400-1630 - LEAD responsible for flushes, meds and feeds	-----			KYLE 2-430	KYLE 2-430	-----	
1400-1600 - SECOND WORKER	-----			MICHELLE 8-4	MICHELLE 2-4	-----	
1700-2100	-----			FAMILY	FAMILY	-----	

PLEASE NOTE ON THE WEEKEND THE LEAD WORKER DOES THE FLUSH,FEEDS,MEDS,DOCUMENTATION.
THE SECOND WORKER DOUBLE CHECKES THE FLUIDS BALANCE CHARTS .

SHIFT FINISHING TIME PROCEDURE (David Campbell Team)

1.1 Shift finishing times are as per weekly roster unless notified otherwise by Liz Hucker, Sharon Gough or Allcare After Hours Staff

1.2 Shifts with two staff rostered- If Will and Vicky are not home when it is time for the 4pm shift to finish you are still to leave (unless instructed as per 1.1) The 2nd person will stay until their rostered shift finishes at 4.30pm

1.3 If Will nad Vicky are not home by the time the 2nd person is due to leave (NB: This would only happen in extraordinary circumstances) wait 15mins then contact Allcare office or Allcare mobile to await further instructions

Approved by Elizabeth Hucker General Manager

FEBRUARY 2016	Service Provided	WED 15	THURS 16	FRI 17	SAT 18	SUN 19	MON 20	TUES 21
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WRIGHT, SHANELLE

North Gosford, 3 / 107-111 Hills St Ph: 0422812150

Please note, all social monitoring forms need to be completed and brought into the office each Tuesday

Domestic Assistance						BIANCA 845-9		
Appointments	no vis							
Gym Sessions	no one available for gym	no vis 16/2 9-11gym+community KRISTINE 9-11 Tafe			no one available for gym	CHANTEL 12-5 gym/community	BIANCA 9-1 Tafe	no one available for gym
Cooking	ELENA 1-5pm cooking +orga			ELENA 2-6 cooking+org			ELENA 4-6pm cooking +orga	
Picking Up Medications: Chemist Warehouse: 125 Mann St Gosford						Due Next 21 FEB		
						no vis		no vis

- * DO NOT CHANGE STAFF ON SHANELLE'S ROSTER WITHOUT CONSULTING WITH SHANELLE FIRST
- * FOR EACH SHIFT PLEASE WRITE WHAT THE STAFF NEED TO DO
- * PLEASE LET STAFF KNOW THAT PSYCHOLOGY APPOINTMENTS ARE AT HORNSBY

FEBRUARY 2016	Service Provided	WED 15	THURS 16	FRI 17	SAT 18	SUN 19	MON 20	TUES 21
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TUDOR, REUBEN

DAILY 7am To 10pm	Respite	BIANCA 7-7	HAILEY 7-3	LISA 7-3	HAILEY 7-1	HAILEY 7-1	LISA 7-3	BIANCA 7-3	Mangrove Mountain, 125B Berecny Road Ph: 4374 1417
		BIANCA 7-7	BIANCA 3-7	BIANCA 3-7	KERRIE ANN 1-7	KERRIE ANN 1-7	BIANCA 3-7	HAILEY 3-7	

GALEA, DAVID

Buff Point, 23 Barega Street Ph: 0419996219

730-9am		MICHELLE 8-1pm	MICHELLE 8-930	MEL 730-1pm		KELLY 8-930	MEL 730-9
12-1pm	Meal prep/social support					KELLY 1-2pm	
430-530pm	Personal care/ Shave	VERA 330-430pm	VERA 445-545	VERA 445-545		KELLY 330	KELLY 6-7
Respite	Bowling		no visit				
Respite	Social Support					KELLY 9-1pm	
Cleaning	Domestic Assistance					KELLY 2-330pm	